

RIVERPARK COUNTRY BOARD MEETING MINUTES

TUESDAY MAY 1, 2018

7:00 P.M.

The first meeting of the 2017-2018 Board of Directors was held at 18975 S. Nueces Trail, residence of Van Madden. Members present were Van Madden, Nathan Sanders, Martha Lucas, Katrina and Jim Burgess, Marilyn Leffler, Ron Walker, Marc Vasquez, Richard Adame of the new Board; and Scott Glander, Linda Aveline and April Garcia of the outgoing Board.

The meeting was called to order at 7:00 by Van Madden the outgoing Vice President. The purpose of the meeting was to transition records and information from the previous Board to the new; and to determine the positions of the nine members elected for the 2017-2018 year. A discussion was held regarding the duties of each position and the following are the results of that discussion:

The 2017-2018 Officers holding 1 year terms are: Nathan Sanders, President; Martha Lucas, Vice-President; Katrina Burgess, Treasurer; and Marilyn Leffler, Secretary.

The 2017-2018 Directors-At-Large holding 2 year terms are: Van Madden, Welcome & Hospitality; Ron Walker, Park; Marc Vasquez, Architectural Control; Jim Burgess, Webmaster; and Richard Adame, Neighborhood Watch.

Ron Walker made the motion to accept these appointments and the motion was seconded by Jim Burgess – all members were in agreement. Marilyn and Katrina will send this information out to the residents of RPCHOA within the 10 day time frame as outlined in the By Laws of RPCHOA. This will also be posted on the Website of the HOA.

The members discussed the transitioning and agreed that the outgoing members will deliver to their new counterparts any records and information pertaining to that specific position. Nathan and Katrina will get together with Scott and April to transfer signers of the RPCHOA Woodforest bank accounts. They will give Katrina the info she will need regarding the Stripe portion (processing resident dues payments) of the website. Scott will work as webmaster until the transition process with Jim is complete in updating Board Members for the 2017-2018 on the website. The website is through 1 & 1 - Scott wasn't able to give an amount that the HOA pays for this service and will be letting us know. Scott asked that each new member email him at admin@rpchoa.org with their position and their individual password preference to be used when logging into the Board Access link on the website. Also, he explained that we must be registered on the website first before we can have access to the Board portion of the website. He will take care of getting each of us access as soon as he has our information.

In other business, Marc suggested we look into setting up a Facebook page for the HOA. Residents might find that user-friendly to communicate about the community.

At this time, Hope Park is not in a joint ownership with RPCHOA Section Three/Four. There has been communication between Scott and their President, but nothing has been resolved because of the questionable deeding of the property. The responsibilities of maintenance and insurance will remain

with Section Two HOA. Scott is in possession of the deed, but relayed ownership has never been transferred or filed from Bill Darkes of White Oak Developers.

The deed restrictions were the next topic for discussion. Members agreed that these will be a priority to get completed. April and Scott updated that the relationship with the Attorney, Brian Fowler, has been terminated and he has been paid in full for his services. Scott said he has new Attorney contact information for the HOA and will share that with Nathan. The new deed restrictions are currently published on the website as "Proposed Deed Restrictions of River Park Country, Section Two. They are ready to be filed upon ratification by 67% of the residents of our community. The new Board will follow up and try to get this done.

April gave an update on the Treasurer's information – tax return still needs to be filed, and she and Katrina will work together transitioning financial records and resident information.

Linda Aveline and Martha Lucas will transition the Violations & Fees process and how it is being handled. Linda will give records to Martha updating her with what has been sent out this year. Linda gave the key to the RPCHOA mailbox to Marilyn. April has possession of the second key and will give it to Katrina. Marilyn and Katrina will have the keys and will check the box regularly.

April will update Ron on the fee and maintenance schedule for Hope Park. There currently is an agreement to have the park mowed on a regular basis. No payment amount was mentioned.

Van will transition with Richard Adame about the Neighborhood Watch responsibilities.

Van shared that a few residents have an interest in serving on a committee to help with social functions and such for the HOA. She will contact them and get a committee together. She suggested that each Director reach out to residents and form committees.

The members agreed on a meeting date of June 5th for the next RPCHOA Board meeting and the meeting was adjourned at 8:30.

Respectfully submitted by

Marilyn Leffler, Secretary